

JOB HIGHLIGHTS PACK

Role:	Coordinator Youth Training and Employment
Department:	Community Development
Reports to:	Community Development Manager
Direct Reports:	2 - 3
Location:	55 Reid Rd, Broome WA
Contract Type:	Full-time position

ORGANISATIONAL CONTEXT

*"Making mabu liyan real for all, always"
People, land, culture, prosperity*

Nyamba Buru Yawuru (NBY) means 'This is the place of Yawuru'. NBY is the operational company of the Yawuru Native Title Holders Aboriginal Corporation. NBY manages the day-to-day business of Yawuru and is engaged in a diverse range of projects which help to provide social, cultural, environmental and financial sustainability for the future of Yawuru people.

JOB SUMMARY

The Coordinator for Youth Training & Employment is responsible for:

- The development, implementation, management, and maintenance of NBY's Youth, Training & Employment programs.
- Overseeing the management and delivery of NBY's Sustainable Employment Program Warrmijala Murrgurlayi (Rise Up to Work)
- Service delivery in youth development to build capacity and develop future leaders
- Day to day management of two Warrmijala Murrgurlayi Mentors (youth workers).

ESSENTIAL SELECTION CRITERIA

1. Holds or is actively working towards relevant qualifications in community development or youth work
2. Minimum of two years' experience in youth work, employment services or a related service industry
3. Ability to deliver projects to agreed specification for time, cost and scope
4. Outstanding communication, interpersonal and organisational skills
5. Effective problem solving and conflict resolution skills
6. High level administration skills including Microsoft Office Suite and experience.

DESIRABLE SELECTION CRITERIA

1. Tertiary qualification and/or equivalent experience in a relevant discipline;
2. Previous knowledge of barriers faced by Yawuru people and the Aboriginal community as a whole;
3. Existing networks within the community support and development sector including government and non-government agency contacts.

BENEFITS OF WORKING FOR NYAMBA BURU YAWURU



Contribute to the success of Broome's Traditional Owner Group



Generous salary packaging



Active Social 'Binda Binda' (Butterfly) Club



Professional and Inspiring Workplace



Live in the Kimberley; one of the last great wildernesses in the world



Work/Life Balance



Work with a fun and committed team



Learn Yawuru Language



Work with Yawuru Traditional Owners



Involvement with Community at Community Events



Diversity of Projects/ Work Opportunities



Access to GO1 training platform

Salary Packaging

Salary packaging is a government incentive that allows you to use money that previously would have been paid as tax to pay for the items which you have chosen to salary package. Spending pre-tax dollars from your salary will decrease the stated gross income on your Payment Summary (group certificate) and increase your take home pay. As a registered Charitable Institution, eligible NBY employees can salary package up to \$15,900 per year for everyday expenses. Every day expenses may include your mortgage or rent, bills, shopping and petrol.

As Broome is considered a Remote Area, additional benefits may also apply. For further information refer to the AccessPay websites <https://accesspay.com.au/salary-packaging/>

LOCATION

Our office is located in Broome in the Kimberley region of Western Australia. Known for its' pearling history and tourism, Broome is a culturally diverse town, with a tropical climate and stunningly beautiful surrounds.

The permanent population is estimated at 16,222, growing to over 45,000 during the tourist season (May – October).

For more information:

<http://www.yawuru.com/>

<http://www.lonelyplanet.com/australia/western-australia/broome>

<http://www.visitbroome.com.au/>

<http://www.australia.com/en/places/broome.html>



APPLICATION PROCESS

Applications can be submitted via the job portals this vacancy is advertised or on our career page on SWAG: [Nyamba Buru Yawuru \(swagapp.com\)](http://www.nyambaburu.com.au/swagapp) including your CV and a cover letter addressing the selection criteria.

Should you require further information relating to this position or process, please call Jesse Cussen, Manager Community Development on (08) 9192 9600.

Applications for this position close at **5pm Thursday, 13 March 2025**.