

## JOB HIGHLIGHTS PACK

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<b>Role:</b>	Senior Legal Officer
<b>Department:</b>	Corporate Services
<b>Reports to:</b>	General Counsel
<b>Direct Reports:</b>	Future Acts and Heritage Coordinator
<b>Location:</b>	55 Reid Rd, Broome WA
<b>Contract Type:</b>	Permanent, Full-time

### ORGANISATIONAL CONTEXT

*“Making mabu liyan real for all, always”  
People, land, culture, prosperity*

Nyamba Buru Yawuru (NBY) means ‘This is the place of Yawuru’. NBY is the operational company of the Yawuru Native Title Holders Aboriginal Corporation. NBY manages the day-to-day business of Yawuru and is engaged in a diverse range of projects which helps to provide social, cultural, environmental, and financial sustainability for the future of Yawuru people.

### PRIMARY FUNCTION

The Senior Legal Officer, under the supervision of the General Counsel, is responsible for providing legal support to the Boards of the Yawuru Corporate Group including in relation to commercial, property and native title matters. The Legal Officer / Senior Legal Officer will assist to ensure activities on Yawuru land are systematically assessed, approved, and monitored to safeguard the native title rights and interests and cultural heritage of the Yawuru community.

***NB: Suitable candidates seeking part-time employment will be considered.***

### ESSENTIAL SELECTION CRITERIA

1. Admitted as a legal practitioner in WA holding a current unrestricted practising certificate.
2. At least 5 years post admission commercial or native title experience.
3. Ability to effectively time manage a high and diverse workload.
4. Previous supervisory or senior legal experience.
5. Excellent written and oral communications skills.
6. Knowledge and understanding of issues and barriers facing Aboriginal people.
7. Demonstrated commitment and initiative.
8. Ability to be an effective team member.

### DESIRABLE SELECTION CRITERIA

1. Experience working in a multi-disciplinary team environment.
2. Awareness of requirements, trends and issues relating to corporate governance.

## BENEFITS OF WORKING FOR NYAMBA BURU YAWURU



Contribute to the success of Broome's Traditional Owner Group



Generous salary packaging



Active Social 'Binda Binda' (Butterfly) Club



Professional and Inspiring Workplace



Live in the Kimberley; one of the last great wildernesses in the world



Work/Life Balance



Work with a fun and committed team



Learn Yawuru Language



Work with Yawuru Traditional Owners



Involvement with Community at Community Events



Diversity of Projects/ Work Opportunities



Unlimited access to Lynda.com online training

## LOCATION

Our office is located in Broome in the Kimberley region of Western Australia. Known for its' pearling history and tourism, Broome is a culturally diverse town, with a tropical climate and stunningly beautiful surrounds.

The permanent population is estimated at 15,857, growing to over 45,000 during the tourist season (May – October).

For more information:

<http://www.yawuru.com/>

<http://www.lonelyplanet.com/australia/western-australia/broome>

<http://www.visitbroome.com.au/>

<http://www.australia.com/en/places/broome.html>





## APPLICATION PROCESS

Applications should be sent electronically to [recruitment@yawuru.org.au](mailto:recruitment@yawuru.org.au) including the following:

1. Cover Letter
2. Resume / CV

Should you require further information relating to this position or process, we welcome your call on (08) 9192 9604 or ask for Bronwyn Clark, Manager Human Resources & Organisational Development at Reception.

**Applications close 25 September 2024**



POSITION	LOCATION	REPORTING RELATIONSHIP
Senior Legal Officer	Broome, WA	General Counsel

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#### LINE MANAGEMENT RESPONSIBILITIES

- Future Acts and Heritage Coordinator

#### COMMUNICATIONS AND ENGAGEMENT RESPONSIBILITIES

- Yawuru and non-Yawuru community stakeholders
- Local, State, and Commonwealth Government
- Third parties seeking access to Yawuru land

#### KEY RESPONSIBILITIES

- Assist with legal advice to the Yawuru Corporate Group and Yawuru native title holders on a range of matters, including commercial, property, native title and cultural heritage matters.
- Assist with negotiations with third parties in relation to activities on Yawuru country, including property and future act matters.
- Assist with managing third party activities on Yawuru country and the protection of Yawuru cultural heritage, including monitoring compliance with existing agreements.
- Assist with briefing external legal and other external consultants as required.
- Undertake legal research as required.
- Maintain positive relationships with external stakeholders including local and State government.
- Provide secretariat support to the Yawuru Corporate Group as required.
- Perform related work as required.

#### INDIVIDUAL COMMITMENT

- Actively embrace NBY’s vision, mission, and values
- Work collaboratively with management and staff across the business in support of NBY’s strategic objectives
- Continuously identify opportunities for improvement

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## DESIRABLE QUALIFICATIONS, KNOWLEDGE, SKILLS

1. Experience working in a multi-disciplinary team environment.
2. Awareness of requirements, trends and issues relating to corporate governance

## PRE-EMPLOYMENT REQUIREMENTS

1. Current 'C' Class driver's licence
2. National police clearance